

AN IMPORTANT MESSAGE FROM CAMBRIDGE ISANTI SCHOOLS FOOD SERVICE DEPARTMENT

Dear **Parent / Guardian**,

Welcome to Cambridge Isanti Schools. Please find below some information regarding Food Service. When your child is enrolled in our school district an account is automatically created. We do have family meal accounts so if you have more than one child enrolled in the district they will each have a key pad number, but they will share the money deposited in one account for the family.

SCHOOL MEAL PRICES

The United States Department of Agriculture is allowing schools to provide meals **for the 2021-22 school year** through a provision of the National School Lunch Program called the Seamless Summer Option (SSO). A waiver has been issued in order to support access to nutritious meals while minimizing potential exposure to COVID-19.

Our school has chosen to use this waiver and operate the SSO which enables us to provide **meals at no charge to all students**. No application is required to receive this meal benefit.

Extra Milk: K-12 \$.40

FREE AND REDUCED MEAL APPLICATIONS

However, your child(ren) may qualify for additional benefits such as reduced fees or the Pandemic Electronic Benefit Transfer (P-EBT) which is a federal temporary emergency nutrition benefit that is loaded onto electronic cards for families to purchase food. **At public schools, your application also helps the school qualify for education funds and discounts.**

Applications can be submitted online by logging into Family Access and choosing Food Service. Applications must be completed each school year and should be received before the first day of school to ensure your child(ren) receive the Free/Reduced benefits for the first day of meals. If you don't qualify at this time, but have a change in income or family size during the school year, you may reapply for Free/Reduced meals at any time. When your application has been processed you will receive a letter in the mail stating your eligibility.

Free and Reduced Eligibility Letter: Your children may qualify for a reduced fee for Activities / Athletics and Community Education classes based on your approval for Free and Reduced meals. **Please retain the letter of approval received from Food Service. It is your responsibility to share your approval letter with these departments, when paying for activities for your children, to qualify for the reduced fee.**

FOR YOUR CONVENIENCE, WE OFFER SEVERAL PAYMENT OPTIONS

*****LIVE** MasterCard, Visa or Discover credit or debit card or checking account information. No more worrying about the 10:00 am deadline. Immediately after you enter your payment, it is available to your students for their meal purchases. Go to www.c-ischools.org , choose **Family Access**, and follow the prompts.

Service Fee: We are happy to announce that there is **never** a service fee for any type of payment to your family food service account.

*****Low Account Balance Reminder:** You can now sign up to have an e-mail reminder sent to you when your family account balance falls below \$10.00. Go to **Family Access** and choose **E-mail Notification** in the left hand column.

Automated Payments: Please consider setting up automated payments! This feature can be enabled through Family Access → Food Service → Select Student → Make Payment → Enable Auto Replenish

Payment Drop Boxes: Located in the office at each school and at the Food Service Office in the Education Services Center at 625A Main St. North in Cambridge. Payments placed in the drop boxes by 10:00 a.m. will be credited to the account the same day. Payments made after 10:00 a.m. will be credited to the account the following day.

Cash Payments: Place cash payments in a sealed envelope with the student(s) **first and last name** and **key pad number** printed legibly on the envelope. This is very important to ensure placement of payments in the correct account.

Check Payments: Please print the student(s) first and last name and key pad number in the memo section of the check. This is very important to ensure placement of payments in the correct account.

Student Information: The Skyward Student Management System allows parents/guardians to access student information over the internet. This program enables parents/guardians to view their student's current and previous lunch purchases, food service payments, account balance, as well as student academic information.

Ala Carte Items:

If you do not wish for your child(ren) to purchase ala carte items or you wish to set a daily limit: This can be modified at Family Access→Select Student→Food Service→Set Purchase Limit→"Set Purchase Limit/Do Not Allow:→Save

Insufficient Funds Policy:

The following procedures are in accordance with Board Policy 534 – Food Service Management. All District policies may be reviewed at <http://www.c-ischools.org/policy-manual>

Grades PreK - 12

Breakfast and Lunch will be served at no cost to all students for the 2021-2022 school year. Those wishing to purchase second entrees, milk by itself or a la carte items will need to have funds available in their meal account just as they have in prior years. Accounts must have a positive balance to purchase a la carte items. Food Service will do their best to alert the parent when the account balance is low, **but the final responsibility rests with the parent / guardian.**

Questions:

If you have any questions or concerns, please feel free to give us a call.

Food Service Office:

Cheryl Williams, Administrative Assistant
763-689-6210

Debbie Knickerbocker, Administrative Assistant
763-689-6237

Have a great year!

Nathan Huff, SNS
Food Service Director

Our Mission Statement

To serve healthy school meals that provide energy and nutrients children need for sound minds and bodies, and to promote healthy eating habits through education and encouragement.